

September 2017

Dear Parent/Guardian/Sixth Former

The purpose of this letter is to inform you about the financial support which might be available for Sixth Formers whose families have difficulty in supporting their education post-16.

The scheme, now in its seventh year, has allocated money to the school; the Governors have taken on the responsibility of administering the fund.

In line with government policy, **guaranteed bursaries** will be paid to students who fit any of the following categories:

- “living in care”;
- in receipt of income support or universal credit;
- in receipt of both Employment Support Allowance and Disability Living Allowance (or Personal Independence Payments).

The remainder of the fund will be allocated by the governors in the form of **discretionary bursaries** (see policy for eligibility criteria).

The full policy regarding the administration of the 16 - 19 Bursary Fund is on the school website, in the Sixth Form section, alongside the relevant application forms. A paper copy of the policy and application forms can be requested from Sixth Form tutors or members of the Sixth Form Administration team.

If you have any queries about the Bursary Fund, please feel free to contact me by phone: 01379 646135 or email: rbudds8nrx@nsix.org.uk.

I hope to receive forms from all students who might benefit from the support which this scheme aims to provide.

The deadline for receipt of applications, together with the required supporting evidence, is **Friday 6th October 2017**.

Finally, I enclose an application form for FREE SCHOOL MEALS. If parents receive any of the benefits listed on the first side of this form, then their son/daughter may well be entitled to free school meals. It is definitely worth sending the form to County Hall to see if you are eligible to claim this benefit.

Yours sincerely

Richard Budds
Director of Sixth Form