

September 2018

Dear Parent/Guardian/Sixth Former

The purpose of this letter is to inform you about the financial support which might be available for Sixth Formers.

In line with government policy, **guaranteed bursaries** will be paid to students who fit any of the following categories:

- “living in care”;
- in receipt of income support or universal credit;
- in receipt of both Employment Support Allowance and Disability Living Allowance (or Personal Independence Payments).

The remainder of the fund will be allocated by the governors in the form of **discretionary bursaries** (see policy for eligibility criteria). You could receive a discretionary bursary if:

-You have a gross annual household income of below £25,000;

OR

-You are in receipt of Free School Meals;

OR

-Your household is in receipt of other income based means tested benefits such as an ‘NHS Tax Credit Exemption Certificate’.

The full policy regarding the administration of the 16 - 19 Bursary Fund is on the school website, in the Sixth Form section, alongside the relevant application forms

If you have any queries about the Bursary Fund, please feel free to contact me by phone: 01379 646135 or email: mollerton2nrm@nsix.org.uk

The deadline for receipt of applications, together with the required supporting evidence, is **Friday 5th October 2018**.

Finally, I enclose an application form for FREE SCHOOL MEALS. If parents receive any of the benefits listed on the first side of this form, then their son/daughter may well be entitled to free school meals. It is definitely worth sending the form to County Hall to see if you are eligible to claim this benefit.

Yours sincerely

Mr M Ollerton
Co-Director of Sixth Form