

Diss High School

Provider Access Policy

Updated Annually

Diss High School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs C Jeffers, Careers Co-ordinator

Telephone: 01379 642424 Email: cjeffers76rm@nsix.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8	Life skills – assembly and tutor group opportunities	Options process begins with Careers presentations	Signposting Open Days for University Technical College
Year 9	Introduction to all Careers software	Outside speakers in Year 9 assemblies	IAG through National Careers website
Year 10	.Introduction to Kudos	National Citizenship presentations	Life skills – assembly and tutor group opportunities
Year 11	Life after Year 11 Day: local business and colleges	Post 16 evening Post 16 taster sessions	Exam Results Day - counselling
Year 12	Higher Education Fair Post 18 assembly – apprenticeships	Small group sessions: future education, training and employment options – Unifrog	Small group sessions: future education, training and employment options -Unifrog
Year 13	Workshops – HE and higher apprenticeship applications	Mock Interviews	Exam Results Day - counselling

Please speak to our named Careers Co-ordinator to identify the most suitable opportunity for you.

The school policy on safeguarding (see Policies) sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Co-ordinator or a member of Senior Staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature the Careers Room in Uplands House and the School Library. The School Library is available to all students at lunch and break times.

Approval and review

This Policy will be reviewed on an annual basis by the Governors' Curriculum and Monitoring Committee.