

Reporting to parents. Area to improve.

	Name	Description to be included on reports for parents to read
Typically for students receiving an AtL of passive or reluctant learners	Attendance	Their learning has been disrupted because of missing too many lessons.
	Punctuality	Their learning is being disrupted because they are frequently late to lessons. This is affecting not just their learning but is also distracting others with their late entrance.
	Behaviour	Their behaviour in class is having a detrimental effect on the progress of themselves and those around them.
	Engagement	They are not fully engaged in lessons. This could be because they are: not contributing to class discussion, reluctant to write down key information when requested, or not participating sufficiently to be fluent in the skills being taught.
	Pride in their work	They need to take much more care and time in the presentation of their work.
	Equipment	They are disorganised and frequently borrow equipment to allow them to participate in the lesson.
	Homework	Homework is not completed fully or handed in on time. The work can appear rushed, and, as a result, the learning episode has been lost.
	Coursework	They are not making the expected progress with their coursework/non-examined assessments.
Motivated or exceptional learners	Retrieval	To ensure the knowledge taught is being retained they would benefit from actively participating in retrieval activities away from the classroom. This could take the form of using flashcards, doing multiple choice tests, using past exam questions/papers, writing down everything you can remember, analysing and connecting images.
	Extension	I would really like to see them attempting the extension activities. These have been designed to stretch the students slightly beyond their comfort zone to develop their interest in the subject, build resilience and develop personal and/or inter-personal skills.
	Extra-curricular	To fulfil and reach their potential, I would like to see them engaging in activities outside of the lesson.